

March 17, 2025

YPSILANTI DISTRICT LIBRARY

Library and Information Science Internship (4)

Department: Youth Services or Outreach at any Ypsilanti District Library location

Reports: Department Manager of the assigned building/department

About YDL and our Youth Departments

The Ypsilanti District Library (MI) has three locations and a bookmobile that serves a diverse population of 88,000 in the City of Ypsilanti, Ypsilanti Township, and part of Superior Township. YDL is located about 10 minutes east of Ann Arbor and 35 minutes west of downtown Detroit. We strive to engage all ages of youth and their families by inspiring a love of learning and providing easy access to information and diverse ideas through our collections, technology, programs, and community connections. We plan programs and services that are both site-specific and district-wide, at the library and offsite, with Youth Services staff working closely with the Outreach Department to serve families throughout the community. Areas of focus include early learning, hands-on STEM, creating a welcoming, inclusive environment, and elevating youth voices.

Internship Description

Our goal during the summer is to offer a full range of educational programs for youth of all ages and their families. All branches participate in the Meet Up and Eat Up program and provide free summer lunches to youth to complement our summer learning program, the Summer Challenge. The Outreach Department partners with camps to bring the Summer Challenge to kids who cannot visit the library.

Under the direction of a YDL Manager, Interns will perform a wide variety of duties and tasks, gaining exposure to and experience in the full scope of public librarianship typical of a busy youth or outreach department. The ideal candidate will be passionate about serving the community and empowering kids and parents. Duties will include but are not limited to the following:

- Assist in the creation and implementation of youth and family programs at the libraries, on the bookmobile, and at outreach events. Examples include hands-on STEAM activities, storytimes, family literacy workshops, nature and fitness programs, and teen creative workshops.
- Help serve lunch and read aloud to kids.

- Help kids and parents find books and information in the Youth Department and on the bookmobile.
- Assist families in the use of computers, iPads, digital books, summer learning sign-up, and other library technology.
- Support librarians' collection development work by creating book displays and finding books requested by patrons.
- Promote participation in the Summer Challenge, at the library, and in partnering camps.
- Complete special projects as assigned.

Qualifications

- Associate's Degree or equivalent. Formal training in a child-related field or experience working with youth desired. Library/Information Science students from an ALA-accredited library school will be given priority and collection development projects.
- Demonstrated ability to work with families and youth from diverse populations.
- Excellent communication and interpersonal skills.
- Enthusiastic and creative public service outlook.
- Strong technology skills and the desire to use a wide variety of new technologies to guide youth creative projects at summer programs.
- Ability to work both independently and as a member of a team, function in a professional manner, and use good judgment.
- Creative problem-solving skills and flexibility to adapt to changing community needs.
- Strong desire to engage children birth-18, their parents, caregivers, and teachers.
- Ability to organize, prioritize, and coordinate multiple tasks.
- Knowledge of children's literature, youth development, and early learning concepts is desired.

Time/Hours:

The internships begin May 19, 2025, and last through August 9, 2025. Hours are scheduled to be 20 per week, including daytime, evening, and weekend shifts.

Salary/Benefits:

\$14.00/hour. No benefits.

Application: To apply, send your resume, cover letter, and completed YDL application (www.ypsilibrary.org/jobs) by April 4, 2025, to Human Resources, Ypsilanti District Library, 5577 Whittaker Road, Ypsilanti, MI 48197, or email lisa@ypsilibrary.org.

The Ypsilanti District Library is committed to creating and sustaining a diverse workforce, and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, gender, gender identity or expression, sexual orientation, national origin, or age. YDL has an internal workgroup dedicated to equity, diversity, and inclusion, with the goal of a diverse workforce that is representative at all job levels, of the citizens we serve, to support a more equitable future for all.